



Fen Ditton C. P. School

ADMISSIONS POLICY

Policy Review Schedule	
Last Updated	Next Planned Review and Update
29.11.12	November 2015
Governor Signature:	

Admissions Policy

Fen Ditton Community Primary School serves the villages of Fen Ditton, Clayhithe and Horningsea. Free transport to school is currently provided for children living in Clayhithe and Horningsea.

The admission criteria, as determined by the Local Authority and agreed by the Governing Body, are as follows:

Children who have a statement of special educational needs that names the school will be admitted. NB. Those children with a statement of special educational needs that does not name the school will be referred to Student Assessment to determine an appropriate place.

Admission Arrangements

1. Children in Care, also known as Looked After Children (LAC), and children who were looked after but ceased to be so by reason of adoption, a resident order or special guardianship order;
2. Children living in the catchment area with a sibling at the school at the time of admission;
3. Children living in the catchment area;
4. Children living outside the catchment area who have a sibling at the school at the time of admission;
5. Children living outside the catchment area who have been unable to gain a place at their catchment area school because of oversubscription;
6. Children who live outside the catchment area, but nearest the school as measured by a straight line;

In cases of equal merit in each set of criteria, priority will go to children living nearest the school as measured by a straight line. The distance, for admissions purposes, is measured using the straight line distance from the centre point of the home to the centre point of the school as determined by the National Land and Property Gazetteer (NLPG). These distances are produced by the LA Admissions team for the school. For families who live outside the area covered by the Cambridgeshire mapping system, distances are determined using a combination of local maps and on-line resources

Children are admitted full time to the Reception group at the beginning of the school year during which they attain the age of five years. The present admission limit is **25**. Over the last few years, demand for places has greatly exceeded this figure. Parents / carers who wish to appeal against decisions on admission should contact the Admissions Officer for the area on 01223 699388.

We welcome visits from parents / carers of prospective pupils.

Parents / carers should note that acceptance of out-of-catchment pupils at this school does not guarantee a place at Bottisham Village College, and a further application will need to be made at the time of secondary transfer. Free transport to Bottisham Village College is provided only for pupils living within the designated catchment area.

Further details about the application process can be found at:

<http://www.cambridgeshire.gov.uk/childrenandfamilies/education/admissions.htm>