



Fen Ditton C. P. School

Minutes of the Meeting of the Resources Committee of the Governing Body
Monday 19th March at 6pm
Version Final

Present;

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|----------------|---------------------------|
| Rob King | Co-opted Governor |
| Stuart Wood | Co-opted Governor |
| Bryn Garrod | Co-opted Governor (Chair) |
| Claire Hawkins | Clerk |
| Mark Askew | Headteacher |
| Tom Barden | Co-opted Governor |

Supporting Documentation:

[1] Email correspondence, roadside sign

1. Meeting Attendance

There were no apologies for the meeting.

2. Register of Pecuniary Interests

No interests were declared for the meeting.

3. Minutes from Resources meeting held on 6th November 2017

The minutes were agreed as a true record of the meeting.

4. Matters Arising

Item 4.1 Roadside sign. RK circulated his email correspondence regarding this [supporting document 1] and stated that he would pass his best contact (Nicola.Burdon@Cambridgeshire.gov.uk) to the school, who could take it up if needed. MA offered to pass these details to Sarah Hinton to follow up. **ACTION MA**

Item 4.2 E-Safety priority in SDP – MA has updated the SDP to include a more prominent mention of improvement of esafety provision. Governors asked that he send the updated priorities to the Clerk for circulation. **ACTION MA**

Item 4.3 Health and Safety walk – MA reported that Paul the caretaker has completed a walk, and this will be done termly in future. Governors would like to be updated of any urgent actions coming from these termly checks.

Item 4.4 GDPR – TB and MA have not met yet, but plan to soon. TB will circulate slides form his company’s GDPR training. **ACTION TB**

Governors discussed the security risks associated with paper copies of governor documents.

Item 4.5 Travel Plan Update – Big Pedal, 23rd April to 4th May. Walking Mile to encourage children to get active on the walking initiative. New road infrastructure has been delayed by some issues with landowners, but most of the work is now due to take place during the summer holidays.

All other matters arising have been completed, or will be discussed at Full Governors.

5. AOB

5.1 Solar Panel monitor – RK reported that the process of installing the monitor had shown that the solar inverter wasn’t working. MA confirmed that Bougoynes (the installers) have investigated and produced a report. They will fix the issue. Governors would appreciate seeing the report from Bougoynes. MA will add to the gdrive. **ACTION MA**

5.2 Benchmarking Data – this is a useful annual exercise. RP will pick this up for Standards, and SW for Resources. **ACTION RP, SW**

5.3 MA reported that during the period of our interim budget, some extra expense for contracts which are no longer covered by the Local Authority (LA) is expected, but this will be a temporary increase.

5.4 SFVS – this report to the LA is no longer required, but could be a useful exercise. Governors asked MA to check with Rebecca Walsh at his next meeting if she felt it would be prudent to continue this evaluation. **ACTION MA**

There being no other business, the meeting closed at 6.20pm

The next meeting of the Resources Committee is on 23rd April 2018